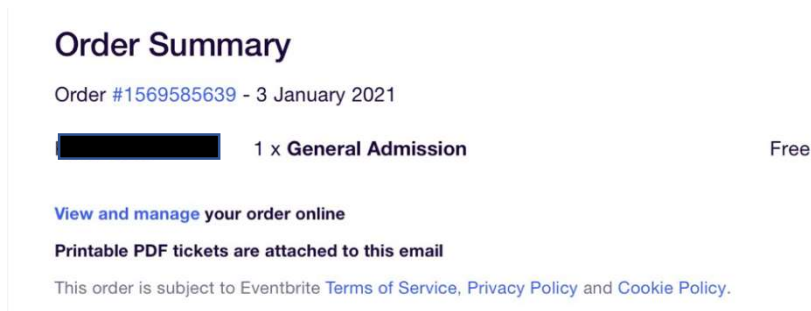


Cancel Eventbrite booking via ticket

When you make a booking for mass on Eventbrite, you will receive an email confirmation of the booking. This can be used to the cancel the booking.

- Open the email from Eventbrite with your booking details
- Scroll to the section which says **order summary**



- Click on **view and manage your order online**

This opens the app if installed or directs you to the Eventbrite web site if you do not have the app.

If you have the app installed, this will open the app showing your current booking (full details of the cancellation process on the app including screenshots are at

<http://www.stjamesparishstandrews.org.uk/wp-content/uploads/2021/01/manage-eventbrite-tickets-app.pdf>)

- Click **see tickets** for the event you wish to manage.
- Then click the three dots on the top right of the ticket to see the options available.
- Click **CANCEL** to return to the tickets or **CANCEL ORDER** to cancel the selected ticket.

If you do not have the app installed, this will take you to the Eventbrite web site

- Log in as usual
- This will open the ticket you wish to cancel

Order for CRAIL SUNDAY MASS 8:45am

Free order no. [1533482033](#) on 20 November 2020
Event information: Sunday, 10 January 2021 from 08:45 to 09:15 (GMT)
Crail KY10 3RF

[Print Tickets](#)

[Cancel Order](#)

[Contact The Organiser](#)

General Admission [Edit](#)

Contact Information

First Name *
[REDACTED]

Surname *
[REDACTED]

Email *
[REDACTED]

Delivery Method
eTicket

[← Back to Current Orders](#)

- To cancel the ticket, simply click CANCEL ORDER. You will see a prompt to confirm the cancellation

Cancel Free Order

Are you sure you want to cancel this order?

[Yes, Cancel This Order](#) [No, Nevermind](#)

- To cancel this ticket, Click, YES, CANCEL THIS ORDER. You will receive a confirmation message

Your order has been cancelled.

[Back To Current Orders](#)

- Click BACK TO CURRENT ORDERS to return to display any other tickets.