

Instruction to your Bank or Building Society to pay by Standing Order



Please complete in **BLOCK CAPITALS** and in black ink

1. Details of the account where payments will come from

Account name	Branch
<input type="text"/>	<input type="text"/>
Name of Bank or Building Society	Account Number
<input type="text"/>	<input type="text"/>
Reference (please enter surname and initial)	Sort code
<input type="text"/>	<input type="text"/>

2. Details of the account where payments will be sent

Account name	Account Number
<input type="text" value="St James' 200 Club"/>	<input type="text" value="1 1 2 0 9 8 6 2"/>
Bank details	Sort code
<input type="text" value="Bank of Scotland"/>	<input type="text" value="8 0 4 8 5 3"/>

3. Payment details

Amount	Date of 1 st payment
<input type="text" value="£"/>	<input type="text" value="15"/>
Frequency	
<input type="text" value="Monthly"/>	

4. Authorisation

The payment is due to continue (minimum 12 months):	until further notice <input type="checkbox"/>
	until (insert date) _____ <input type="checkbox"/>
Signature	Please complete, sign and send this form to your own bank, ensuring that you have entered a reference.
<input type="text"/>	
Date	
<input type="text"/>	